1.0 Preliminary Business 3:30pm-3:35pm
1.1 Call to Order
1.2 Roll Call
1.3 Approval of the minutes- Irene suggested approval, unanimous
1.4 Approval of the agenda- Irene suggested approval, unanimous

2.0 New Business 3:35pm-4:30pm
2.1 Club Chartering (2 min. each)
   2.1.1 LAT Club- Corey suggested approval, unanimous
   2.1.2 Pacific Islanders Club- Hassan suggested approval, unanimous
2.2 Community Service Proposal and Reports (5 min. each)
   2.2.1 Vet Tech Club- (See attached proposal and report) Approval of proposal suggested by Korey, unanimous. Report reflects 4 volunteers with a total of 8 hours (2 hours each) for a total amount of $66.67. Korey suggested approval of full amount, approval unanimous.
   2.2.2 Zoo Science Club- Julio suggested table until later time in meeting, approved. – Re-opened when representative was present. Club participated in frog conservation and education efforts with 3 volunteers and a total of 12 hours which is equivalent to $100.00. Tanya suggested approval of full amount, unanimous.

2.3 Special Funds Request
2.3.1 WRC – Jenny Kirchler (5-10 min.)- (See attached form) Event to be held for International Women’s Day on 3/8. Requesting special funds for spa treatments and food. Original request for $500. Lidia suggested to approve the $500 plus an additional $250 with a contingency to return any unused money, approval was unanimous.

2.4 Day in the Life Video Project – Alyssa Pinter and DeLinda- Alyssa and DeLinda spoke about upcoming project. Student leaders are encouraged to submit a brief video answering key questions. Videos should be submitted no later then Friday 2/5. Any student who has not signed a media release form should do so at the student help desk in building 5.

2.5 Program Review for Student Life and Leadership Programs – DeLinda (30 min.)- DeLinda gave presentation on program review for student life and leadership. Informational book located in Student Leadership offices in building 5.

3.0 Reports 4:30pm- 5:00pm
Clubhouse Deadline:

Charter Packets and Community Service Forms are due on Thursday by 12pm in order to be on the following Monday’s agenda.

Submission Deadline:

All Reports, Agenda Item Requests, Special Funds Requests, and Follow-Up Reports are due on Friday by 8am. Late submissions will be added to the agenda for the following meeting.

REPORTS

Campus Affairs:
Past:
Strike policy committee
Preview day
DSC Budget Committee Meeting
Present:
Day in the Life Video
Strike policy committee
BEC committee
TEDx collaboration work
Parking Lot Safety Campaign

Future:
Day in the Life Video
Strike policy
BEC
TEDx collab.
End of year party planning
Parking Lot Safety Campaign – students advised to send emails concerning parking lot safety and accessibility issues to Alyssa.Pinter@pcc.edu

DSC

Leg Team:
Past: Movie 14 & Democratic debate watch

Present:
- "Love your vote" Feb. 8-11th
- Voter registration timeline
- Sign up for: The day at the Capitol deadline Feb. 10

Future: "The Rag is Swag"

Programming:
Past: Blood Drive tabling
Present: Blood Drive: Mon Feb 1st and Tue Feb 2nd
Future: District cosmic tubing

Sustainability:
Past:
OZZI/LG Tabling

Present:
Earth week
The rag is swag
Valentine's Day planning
E-waste

Future:
Earth week
The rag is swag
Compost education/OZZI
Bottles Up! meeting

**Rec Team:**
Past:
Bubble Soccer, a huge successful event!! Around 90 students came to participate and watch.

Present:
Plan events for grand opening day

Future:
Prepare for the event :)

**Clubhouse:**
Past
Club Conference 101/ Orgsync

Present
Working on the MLK Day Luncheon

Future
MLK Day Luncheon on February, the 11th ASPCC Conference Room 11-1

**Multicultural Center:**
Past:
Financial aid workshop (UnDACAmented)
The Aztec culture

Future:
Black History Month
Mi Loteria
Volunteer Academy
Milagro play
Everybody Reads
Semana de la Raza
Open Mind, Open Mic
Whiteness History Month

**Women’s Resource Center:**
Past:
Know your money
Personality for parenting club
Discipline talk
Book drive mlk

Present:
Recruiting for hermanas conference
Scheduling Individual interviews for Barbie
15 signs of a healthy relationship
In the works of barbie

Future:
Hunting ground
Teatro milagro
Barbie
International women's day
Hermanas conference

**Career Exploration Center:**
Past:
Preview day: 200 + High school students visited R.C

Present:
Anatomy of A Degree

Future:
Scholarship Workshops For international students

**Queer Resource Center:**
QRC
- Present
Mondo-pad
Club Support
Spring Drag Show Planning
Testing Dates Planning (CAP)
Queer-craft Planning
Sexting Education Re-vamp/ Committee- invited student leaders to provide ideas for re-vamp.

-Future
Drag Show
HIV Testing/ Education
Queer-craft
Queer Movies

**Veterans Resource Center:**
Provided services to 50 students
ASPCC Club Charter Application

To be officially recognized as a Club, you must first submit this completed Charter Application to the Assistant Student Leadership Coordinator at your home campus. To find the ASLC on your campus, go to the ASPCC District Clubs Page.

Club/ Organization Name: LAT Club

Club/Organization Purpose (One-two Sentences): to provide horticultural landscape related activities for students, to foster camaraderie among students through networking activities

Please indicate which campus you are located at:
☐ Cascade ☐ Rock Creek ☐ Southeast Center ☐ Sylvania

District Student Organization or Campus Club (Circle one)

Student Coordinator Contact Information

Club Coordinator #1: Michael Fagan

MyPCC Email Address: 

G Number: ___________________ Phone Number: 541 736 6257

Address: 6929 NE Rodney Ave 97211 Portland OR

____________________________________________________

Club Coordinator #2: Meara Jordanier

MyPCC Email Address: meara.jordanier@pcc.edu

G Number: 0143408914 Phone Number: 503 569 9290

Address: 696 NE 24TH Ave, Hillsboro OR 97124

____________________________________________________

Staff/ Faculty Advisor Contact Information

Name: Elizabeth Brewster

MyPCC Email Address: elizabeth.brewster1@pcc.edu

Campus: Rock Creek Phone Number: 971 722 7632
ASPCC Club Charter Application

To be officially recognized as a Club, you must first submit this completed Charter Application to the Assistant Student Leadership Coordinator at your home campus. To find the ASLC on your campus, go to the ASPCC District Clubs Page.

Club/Organization Name: Pacific Islanders club

Club/Organization Purpose (One-two Sentences): Connect people from the Pacific Islands who are attending PCC and to link people from other parts of the world to learn about the Pacific Island culture and heritage.

Please indicate which campus you are located at:
- [ ] Cascade
- [x] Rock Creek
- [ ] Southeast Center
- [ ] Sylvania

District Student Organization or [ ] Campus Club (Circle one)

Student Coordinator Contact Information

Club Coordinator #1: Emman Parian

MyPCC Email Address: emman.parivan@pcc.edu

G Number: G09785388 Phone Number: (971) 390-6360

Address: 4728 SW Greensboro Way Beaverton, OR 97008

Club Coordinator #2: 

MyPCC Email Address:

G Number: Phone Number:

Address:

Staff/Faculty Advisor Contact Information

Name: Daniel Director

MyPCC Email Address: daniel.director@pcc.edu

Campus: RC Phone Number: 971-722-7213
Community service projects are a club’s opportunity to work together to support an ASPCC event, college-wide program or event, or support the greater community in general. The project also may result in funding for a club, as much as $250 per project. The recommended labor for each project is 30 hours per club (Example: 5 club members doing 6 hrs. each = 30 hours, or any equation totaling 30 hrs.). Your club can propose a shorter project for less money; all proposals are welcome. Cumulative projects are also welcome, but must be planned in advance. Clubs are limited to a maximum amount of $250 per term. Below are the recommended steps in achieving a well executed community service project.

1. Fill out parts 1 & 2 of this form.
2. Deliver form to the Assistant Student Leadership Coordinator (housed in the Clubhouse, Bldg. 3, Student Center) or submit via email to clubs.rc@pcc.edu. The proposed community service project will then be placed on the next ASPCC Meeting’s agenda. ASPCC meets every Monday from 3:30-5pm.
3. A member of the club will need to be present at the ASPCC Meeting to answer any questions regarding the proposal.
4. Once the community service project is completed, fill out part 3 and deliver or email to the Club & Programs Specialist. Again, a club member will need to be present at the next ASPCC Meeting to report on the project. It is at this time that ASPCC will determine the funds allotted.

### PART 1: CLUB & CONTACT INFORMATION

<table>
<thead>
<tr>
<th>Club Name: Vet Tech Club</th>
</tr>
</thead>
<tbody>
<tr>
<td>Club Representative Name: Laura Alves</td>
</tr>
<tr>
<td>PCC Email: <a href="mailto:laura.alves1@pcc.edu">laura.alves1@pcc.edu</a></td>
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</table>

### PART 2: COMMUNITY SERVICE PROJECT PROPOSAL

Briefly describe the community service project, and your club’s role/participation:

To provide veterinary care for rescue animals at Indigo Ranch, a farm animal shelter. Club members will assist with nail clipping, hoof trimming and care, and deworming for alpaca, sheep and rabbits.

<table>
<thead>
<tr>
<th>Total number of club members participating:</th>
<th>8</th>
<th>Total number of hours scheduled:</th>
<th>16</th>
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</table>

Identify (3) goals of the project:

1. Use vet tech skills to give back to the community.
2. Provide vet care for rescued animals.
3. To do a service project for MKL, Jr. day.

What, if any, support will your club need to successfully complete this service project?

ASPCC Voted ![ ] APPR O NOT APPROVE
**PART 3: COMMUNITY SERVICE PROJECT REPORT**

| How many club members attended/participated? | 4 |
| How many total hours were worked? | 8 |

Did you meet your goals? **yes**

If no, please explain why not:

<table>
<thead>
<tr>
<th>Briefly evaluate the project in terms of scheduling, attendance, &amp; communication. (What did your club get out of this experience?):</th>
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<tbody>
<tr>
<td>Attendance was not as high as hoped, but we got the job done. Scheduling and communication was adequate. Our club was able to give back while practicing professional skills.</td>
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| Would you do this project again? | **YES** |

Give reasons for your reply:

| Yes probably. We did good work for animals that really needed it. |

---

**To be completed by an ASPCC representative:**

<table>
<thead>
<tr>
<th>ASPCC Voted to</th>
<th>APPROVE</th>
<th>NOT APPROVE</th>
<th>ASPCC funds allotted: $_________</th>
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Signature of ASPCC Representative/Date
PART 3: COMMUNITY SERVICE PROJECT REPORT

How many club members attended/participated? 3
How many total hours were worked? 12

Did you meet your goals? ☒ YES ☐ NO

If no, please explain why not:

Briefly evaluate the project in terms of scheduling, attendance, & communication. (What did your club get out of this experience?): The scheduling can be tricky since the frogs only move when it is dark, rainy, and above 43°. Dates may be canceled if the frogs aren’t moving. Neither of our dates were canceled, fortunately. Communication was very easy & the coordinators were accommodating & easy to work with. We hope to get more members involved for next time.

Would you do this project again? ☒ YES ☐ NO

Give reasons for your reply: It was a great experience & we learned a lot about red-legged frogs & their breeding migration. This is an ongoing project, so our club members will be involved throughout by volunteering at various shuttle events.

To be completed by an ASPCC representative:

ASPCC Voted to ☒ APPROVE ☐ NOT APPROVE

ASPCC funds allotted: $_____

Signature of ASPCC Representative/Date
Name: Jenny Kirchler  
Organization: ASPCC

E-mail address: jenny.kirchler@pcc.edu  
Date Submitted: 1/28/2016

Amount requested: $500  
Need funds/decision by: ASAP

Matching funds to be provided-  
(Suggested, but not required)

<table>
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<th>Amount</th>
<th>Source</th>
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Sponsorship Info

Organization

Executive member (print and sign)

How will the funds be used?
The funds will be used to support the Women’s Resource Center event – International Women’s Day on Tuesday March 8th 2016. ASPCC has supported this event in the past. For example, last year ASPCC hosted Rock Creek International Spa, Fruit & Snack Buffet from 2-4pm. We provided face and nail painting as well as a fruit and snack buffet. This year we would like to offer something similar but maybe add in henna and massage.

How will students benefit and approximately how many will be impacted?
International Women’s Day is a day of celebration & recognition of women’s contribution to social, economic, cultural and political achievements. This year’s theme is “Pledge for Parity”. The event is a celebration but also to raise awareness of gender and race inequality. We are asking everyone, men and women to take a pledge to help achieve gender & race parity more quickly by creating inclusive and flexible cultures, help women and girls achieve their ambitions through accessible education, etc. The event is opened to the entire campus and estimated expected attendance is around 250.

Itemized list to describe how the dollars will be spent-

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Fruit and snacks</td>
<td>$250</td>
</tr>
<tr>
<td>Henna supplies (Need volunteers henna artists)</td>
<td>$40</td>
</tr>
<tr>
<td>Massage Therapists (chair massage for 2 hours)</td>
<td>$150</td>
</tr>
<tr>
<td>Supplies for Face and Nail painting</td>
<td>$60</td>
</tr>
<tr>
<td></td>
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<tr>
<td>Total</td>
<td>$500</td>
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</table>

If my request is accepted, I promise to ensure the above is accurate and the money will be spent as agreed. I will submit a follow-up report no less than three weeks after the event.

X  Jenny Kirchler

____________________________________________________


development
**REQUEST FOR ITEM ON AGENDA**  
**ASPCC ROCK CREEK STUDENT CONGRESS MEETING**

**PLEASE COMPLETE THE TOP HALF OF THIS FORM AND SEND IT TO ALYSSA PINTER (ALYSSA.PINTER@PCC.EDU) BEFORE THE SUBMISSION DEADLINE, EVERY FRIDAY BY 8:00AM.**

<table>
<thead>
<tr>
<th>Name: Alyssa Pinter and DeLinda Martin-Huggins</th>
<th>Email: <a href="mailto:alyssa.pinter@pcc.edu">alyssa.pinter@pcc.edu</a></th>
</tr>
</thead>
<tbody>
<tr>
<td>Organization/Department: ASPCC</td>
<td>Date requested: 2/1/16</td>
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<td>Time requested: 5 min.</td>
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**Brief description of the item:**

We are looking for student leaders to film their everyday lives as students! We will provide more information about this project during the meeting.

**AFTER PRESENTATION**

Feedback:

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Student Body President: ______________________

Speaker: ______________________
REQUEST FOR ITEM ON AGENDA
ASPCC ROCK CREEK

TO GET ON THE ASSOCIATED OF STUDENT OF PORTLAND COMMUNITY COLLEGE ROCK CREEK AGENDA
PLEASE FILL OUT THE FOLLOWING FORM

Name: DeLinda Martin-Huggins
Email: delinda.martinhuggins@pcc.edu
Organization/Department: ASPCC
Date requested: 1/25/16 or 2/1/16
Time requested: 30 min

Brief description of the item: The ASPCC Directors and Assistant Coordinators worked on a Program Review for Student Life and Leadership Programs. We spent the past year gathering surveying alumni, gathering data, and assessing our program. We reviewed the past 7 years and set goals for the next seven years.

The program review shapes the future of student leadership programs, and I would like to present our Findings from the project. I will have a PowerPoint and some information to pass out.

AFTER PRESENTATION

Feedback:

Director of Campus Affairs: ___________________________  Speaker: ___________________________
_DeLinda Martin-Huggins_________