Givens:
The ASAMP will
- be student and mission focused;
- build on the thoughtful good work we are doing by strategically focusing, integrating and leveraging current efforts;
- identify gaps or weaknesses in our programs, services, or current initiatives;
- ensure lots of input and feedback, while creating a clear, deliberate, action plan for moving forward;
- incorporate short- and long-term measures of success to enable us to celebrate progress while keeping a mindful eye on the end goals;
- always looks 3 – 5 years out and be a living plan that is never “finished”;
- be a dynamic plan that enables us to be responsive if
  - identified strategies are ineffective, and/or
  - additional internal or external drivers come into play;
- inform our decision-making and resource allocation.

Development Process:
Preparation – Review the framework; Identify a Steering Committee of 12 – 15 people who will shepherd this work. This is a non trivial amount of work.

Phase 1: Discovery
- Phase 2: Gap Analysis
- Phase 3: Synthesis
- Phase 4: Action Plan

Phase 1: Discovery
a) Identify the initiatives and activities currently underway.
b) Develop and implement a process for ensuring that the steering committee understands the work being done, the reasons for the work, and the recommendations for the ASAMP relative to this work.

Phase 2: Gap Analysis
a) Based on internal and external drivers, what should we be addressing that we are not in our programs, services, and initiatives?
b) Develop and implement a process for ensuring that the steering committee includes the information and related recommendations for the ASAMP.
Phase 3: Synthesis
   a) Study, interpret, analyze, integrate, prioritize and identify reasonable timelines for the products of Phases 1 and 2.
   b) Develop and implement communication and feedback strategies for key stakeholders and the broader college community.

Phase 4: Action Plan
   a) Identify 3-5 year priorities and action plan.
   b) Identify anticipated priorities and timelines for “on deck” actions.
   c) Include how the plan will be reviewed for progress and successful attainment of goals and by whom.
   d) Clarify how the plan will influence and be influenced by the Strategic Plan, IT Master Plan and Facilities Master Plan.
   e) Clarify how the plan will influence decision making and resource allocation.

Timeline:

Phase 1

Phase 2

Phase 3

Phase 4