DRAFT Process (To Be Approved by Curriculum Committee/EAC)

Effective Fall 2016, IRW 90 will be accepted within the college as meeting all requirements fulfilled by WR 90 + RD 90, and IRW 115 will be accepted within the college as meeting all requirements fulfilled by WR 115 + RD 115. This means that:

- The Standard Prerequisites for General Education courses in the college will become: (WR 115 and RD 115) or IRW 115, and MTH 20

- Banner prerequisites will be set to accept IRW 115 as meeting the requirement for any course that requires WR 115 and/or RD 115, and to accept IRW 90 as meeting the requirement for any course that requires WR 90 and/or RD 90

In order to make this transition as seamless as possible for SACs and students, these changes will be automatically implemented as follows, unless a SAC wishes to opt out of these prerequisites for their affected courses and/or programs:

- SACs will be notified of this upcoming change, and the option to opt out, at Fall 2016 in-service in September. Full details of the process for opting out will be sent to SAC Chairs by October 20 (following EAC approval). This will allow for SAC discussion at Fall SAC In-service on October 26, if they wish to do so.

- Any SAC wishing to opt out of the addition of IRW 90 and/or IRW 115 to their course and/or program prerequisites for the 2017-2018 catalog year must submit a
petition for opt out to the Curriculum Committee **no later than the January 11 2017 Committee meeting.**

- Opt out petitions will be submitted and reviewed in paper form (forms can be obtained from the Curriculum Office). They will require the same signatures for recommendation/approval as a course revision:
  - SAC Chair ->
  - SAC Administrative Liaison->
  - Curriculum Committee Chair ->
  - Dean of Instruction ->
  - VP Academic Affairs

Completed opt-out forms, with SAC Chair and SAC Administrative Liaison signatures, must be received by the Curriculum Office no later than **December 16, 2017** in order to be reviewed at the January 16 2017 Curriculum Committee meeting and avoid having the IRW prerequisites automatically added to their affected courses and/or programs for 2017-2018.

- The Curriculum Committee Chair will make an informational report to EAC in February 2017. The report will include the number of opt out petitions received and the outcome for each petition (approved or not approved).