The Landscape Technology Program (LAT) at Portland Community College (PCC) works in partnership with the PCC Rock Creek Jobs & Internship Office to advertise legitimate professional employment opportunities to LAT students via an email employment list serve and to connect people seeking landscape design work opportunities with landscape design students (private contract for design work or as a paid Cooperative Education experience). If you are seeking one of these situations, please read carefully the appropriate information below and follow the directions to complete your request.

**LANDSCAPE EMPLOYMENT OPPORTUNITIES**

A legitimate professional Landscape employer is defined as a landscape management professional, landscape contractor, nursery, arborist, landscape designer, or related vendor who carries all necessary licenses, bonds and insurance (e.g. liability, worker’s compensation) to operate legally. To post a legitimate professional employment position to the LAT email employment list serve please provide the following:

1) Title of the position  
2) Name of the company, including address and phone number  
3) Description of the position and rate of pay  
4) Qualifications for the position  
5) Contact information (name, phone number and email)  
6) How to apply

PCC LAT DOES NOT advertise casual yard work or day labor positions for homeowners.

**LANDSCAPE DESIGN**

A homeowner seeking landscape design services from PCC LAT students has two options: to have the opportunity posted as a potential employment situation or to be added to a list of potential clients for students completing the Cooperative Education portion of their LAT Design degree.

**Landscape Design Jobs**

To post a Landscape Design employment opportunity to the LAT email employment list serve please provide the following:

1) Homeowner’s name and contact information  
2) Description of the design services wanted  
3) Budget and/or pay rate (This may be negotiated by you and the designer you select, independent of PCC)

**Landscape Design Cooperative Education Opportunities**

Students sign up for Design Cooperative Education work near the end of their degree. There is no guarantee as to if/when your request will be met. These are expected to be paid employment opportunities, currently at a rate of $450.00 or more. Homeowners selected must be able to work with the student within the terms deadlines, meeting with the student a minimum of 3 specific times during the term.

In addition, property requirements for the design are as follows:

- The property should ideally be an average sized lot with topography that can be adequately dealt with given the time frame involved. The area designed should be roughly the size of a
standard lot (i.e. 50’ x 100’ in size with house.) The project will be limited to what a typical lot/house would require, no matter what the total square footage of the acreage is. (Overly steep slopes, wetlands etc. will require more time, and additional consultations with licensed professionals, and therefore will not be accepted).

- Small acreage can be considered but a design would cover only the areas in a determined radius from the residence.

- A property must have an existing residence in place. Houses under construction must be framed and in the final stages of completion. The client should provide elevation drawings and plot maps so that the student can adequately measure and complete a base map.

To be added to a list of potential clients for students completing their Cooperative Education requirements, please provide the following.

1) Please indicate “Cooperative Education List”
2) Homeowner’s name and contact information
3) Description of the design services wanted
4) Budget and/or pay rate (currently at a rate of $450.00 or more).

Your request will be added to a list of potential clients for students completing their cooperative education requirements.

MEET THE CRITERIA?
All opportunities that meet the criteria can be emailed to npitzer@pcc.edu to be sent out to all LAT students, graduates and faculty participating in the email employment list serve.

Faculty and staff of PCC do not select, recommend or otherwise “hand-pick” students for employment positions. Submissions that do not provide complete information in the proper format may not be posted.