A GUIDE TO THE PCC DENTAL LAB TECH APPLICATION REQUIREMENTS

Thank you for your interest in Portland Community College (PCC) Dental Lab Tech Program. PCC’s Dental Lab Tech Program admits up to 28 students each year. Applicants must be admitted to PCC prior to applying to the program. Completion of the prerequisites and program requirements does not guarantee admission to the program. If the number of eligible applicants exceeds the number of program spaces, all additional, eligible applicants will be placed on a waiting list on a first come, first served basis. **Only applicants who have met all program requirements are eligible to start the program.**

**Application timeline**

- **Rolling Admission**: Program applications are available all year long. We accept applicants on a first come, first served basis. Applications are available online at [www.pcc.edu/DLT](http://www.pcc.edu/DLT) starting early September.
- **Application Evaluation**: Health Admissions Office evaluates applications on a rolling basis. You will be notified via your PCC student email address as soon as your application has been evaluated.
- **Wax Carving Test**: If your application is complete, you will be eligible to take the wax carving test. Passing the wax carving test is required to enter the DLT program. You will be given a date to come to the PCC Sylvania campus to take the test. You will be notified about the results of your test within 2 weeks and be informed of your admission status through **PCC email only**.

**Minimum eligibility requirements**

All application materials, including college transcripts and program application, must be submitted together to the HAO Office.

**Course completion deadline:**
- All required prerequisite courses must be complete. If using test scores and they aren’t from PCC Testing Centers, we only accept COMPASS, ASSEST or Accuplacer scores and placement will be based on raw scores using the PCC Testing Centers evaluation methods.

**Grade requirements:**
- All prerequisite courses must be taken for a letter grade and must be completed with a grade of "C" or higher.

**Education requirements:**
- Proof of a high school diploma, GED or college transcript with a minimum GPA of 2.0.

**Wax Carving Test requirement:**
- Passing the wax carving test is required to enter the DLT program. You will be given a date to take the test at the PCC Sylvania campus. The test lasts 2 hours and measures your dexterity by requiring you to use tools to shape small pieces of wax into geometric shapes.

All students, especially those with transfer courses, are encouraged to meet with a health admissions advisor. Transfer course equivalency is subject to review by PCC Student Records Office, Dental Sciences Department and Health Admissions Office.

**Post Admission Requirements**

- Respond to Intent email by deadline date.
- Attend Orientation session held on the first day of classes Fall term.
- Begin Dental Lab Tech Program Fall term.

Admitted students will receive specific instructions from PCC’s Dental Sciences Department on how to fulfill these requirements after acceptance to the program. Failure to successfully complete any above requirement will result in rescinded admission.

**Application checklist**

- Apply to Portland Community College online at [www.pcc.edu/admissions](http://www.pcc.edu/admissions).
- Complete the Dental Lab Tech program application.
- Complete required response to the essay question (see application).
- Official college transcripts (other than PCC) documenting completion of required prerequisite courses and/or official documentation of placement tests scores. Documents must be submitted with your application **NOT** mailed separately.

Applicants are responsible for completing and submitting all required forms and materials. Incomplete applications will be ineligible.
2017 Dental Lab Tech Application

☐ Please check here if you applied to PCC’s Dental Laboratory Technology Program in 2016. (PCC keeps all application materials on file for one year. Re-applicants do not need to resubmit official transcripts unless they took additional courses)

Student Information (Please type or print neatly in blue or black ink)

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
<th>Previous Last Name(s)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>PCC Student ID # (G#)</th>
<th>Date of Birth (mm/dd/yyyy)</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Current mailing address number and street</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

Message Phone | Alternate Phone

EMAIL NOTICE: PCC will only use email to communicate notification of admission status. PCC will only email correspondence regarding your admission status to a PCC email address. If you do not regularly use your PCC email address, please forward your PCC email address to one you check regularly. ☐ I have read and understand the email notice.

Education Information

Please complete the following information if you are submitting your high school transcript or GED for the education prerequisite:

GED:

<table>
<thead>
<tr>
<th>Location</th>
<th>Year</th>
<th>Score</th>
</tr>
</thead>
</table>

High school:

<table>
<thead>
<tr>
<th>Name</th>
<th>City</th>
<th>State</th>
<th>Graduation year</th>
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First-time applicants to the dental programs must submit official, sealed transcripts (other than PCC transcripts) with their program application to the Health Admissions Office, even if previously submitted to PCC. Other PCC departments will not be able accept transcripts on your behalf.

Below, please list institutions where prerequisites were completed. Official Transcripts are required.

<table>
<thead>
<tr>
<th>College/University</th>
<th>State</th>
<th>Dates of attendance</th>
<th>Degree earned</th>
<th>Transcripts in Student Records *</th>
<th>For office use only</th>
</tr>
</thead>
</table>

This application and all required materials must be mailed or hand-delivered to:

Portland Community College
Health Admissions Office – SY, CC 208
P.O. Box 19000
Portland, OR 97280-0990

We do not accept faxed, emailed or electronically delivered applications or materials.
2017 Dental Lab Tech Application

Prerequisite completion

Math and writing competencies for entry to the programs can be met with COMPASS placement tests. For testing information please visit: [www.pcc.edu/testing](http://www.pcc.edu/testing). COMPASS test raw scores are required for evaluation.

<table>
<thead>
<tr>
<th>Prerequisite</th>
<th>Course number or placement test score</th>
<th>Completion Term/Year or Test Date</th>
<th>Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading 90 or WR 115 or placement into Reading 115</td>
<td></td>
<td>/</td>
<td></td>
</tr>
<tr>
<td>Math 20 placement</td>
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</tr>
</tbody>
</table>

Supplemental essay

Please include a typed response, no longer than one page, double-spaced, to the following:

Describe any special skills, work experience or training that you have which might be helpful to you in the program. Explain how you heard about this program and why you are applying.

Application checklist

Please complete or enclose the following items:

- [ ] PCC Admissions Application at [www.pcc.edu/admissions](http://www.pcc.edu/admissions)
- [ ] Completed and signed Dental Lab Tech Application
- [ ] Supplemental essay, one page typed
- [ ] Official high school transcripts or copy of GED certificate with scores. Applicants with college transcripts documenting a 2.0 GPA or higher do not need to submit high school/GED transcripts.
- [ ] Official college transcripts from institutions where prerequisites were completed (other than PCC).

I have read and understand the admission criteria for the Dental Laboratory Technology program. I understand that it is my responsibility to meet all program and application criteria. I verify that all statements on this application are complete and true. I understand that falsification of any information may lead to disqualification or dismissal from the program.

Signature ____________________________ Date _____________